
THE COLLEGE OF
FAMILY PHYSICIANS
OF CANADA



LE COLLÈGE DES
MÉDECINS DE FAMILLE
DU CANADA

February 1 to 2, 2019

**CFPC Board of Directors
Decisions/Directions and Impacts**

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GOAL 1: SET STANDARDS TO DEVELOP AND SUSTAIN SKILLED FAMILY PHYSICIANS

Examination Standing Reconsideration and Appeal Policy

The CFPC is committed to supporting the delivery of high-quality educational standards for family medicine residents. The Board of Examinations and Certification, formerly known as the Board of Examiners, has received legal feedback on the updates proposed for the CFPC's Examinations Reconsideration and Appeal Policy. The policy will be updated and available to all exam candidates and others, including family medicine residency program directors. For more information, contact Dr. Brent Kvern, Director, Certification, Assessment and Examinations at bkvern@cfpc.ca.

CFPC EXAMINATION STANDING RECONSIDERATION AND APPEAL POLICY AND PROCEDURE

THAT the Board of Directors support the submitted CFPC Examination Standing Reconsideration and Appeal Policy and Procedure document, recognizing legal review and feedback is pending at the time of submission of this Background.

Collaborative physician evaluation

The CFPC, in collaboration with the health care regulatory organizations listed in the motion below, will be submitting a proposal to Employment and Social Development Canada (ESDC) seeking funding for a feasibility study. The study will explore the practicality of collaboration in the area of physician evaluation. The objective of the study is to create valid, innovative, cohesive, and streamlined clinical assessments of performance to ensure and support a high level of competency for practising physicians. The study would span 18 months, and the CFPC and partnering organizations would consider the results and, if appropriate, propose further steps to the Boards of each organization.

COLLABORATIVE PROPOSAL SEEKING FEASIBILITY STUDY FUNDING

THAT the Board approve the submission of a collaborative proposal, including the Medical Council of Canada, the Royal College of Physicians and Surgeons of Canada, the Collège des médecins du Québec, the Canadian Medical Association, and the College of Family Physicians of Canada, seeking funding for a feasibility study to explore collaboration in the area of physician evaluation.

GOAL 2: MEET THE EVOLVING HEALTH CARE NEEDS OF OUR COMMUNITIES

2019 Patient's Medical Home (PMH) Vision

To support the continued advancement of the Patient's Medical Home (PMH) vision, the CFPC has refreshed the vision document. In advance of the federal election this fall, PMH 2019 provides a foundation for advocacy both on a national level and at the provincial level for Chapters. The updated PMH vision capitalizes on the core principles of family medicine—providing high quality care and highlights the importance of familiarity developed through the ongoing relationship between patient and provider. PMH 2019 will be released in winter 2019.

2019 PATIENT'S MEDICAL HOME VISION

THAT the Board approve the 2019 Patient's Medical Home vision for release;

FURTHER THAT the document be called 'PMH 2019'.

Section of Communities of Practice in Family Medicine (SCPFM) redesign

The CFPC's Programs and Practice Support Department, along with the Section of Communities of Practice in Family Medicine (SCPFM) Redesign Working Group, will address the need to refresh the structure of the current SCPFM. The new structure will connect CFPC members online with other members who share similar interests. Further discussion will take place with Chapter leaders from February 8 to 9, 2019, in Newfoundland and Labrador. More details will be shared with CFPC members in the months ahead.

REDESIGN: SECTION OF COMMUNITIES OF PRACTICE IN FAMILY MEDICINE

THAT the Board approve the redesign to the Section of Communities of Practice in Family Medicine (SCPFM) as described in the recommendations of the SCPFM Redesign Working Group report of January 16, 2019;

FURTHER THAT the \$131,000 request for the 2019/20 fiscal year outlined in the report be funded out of the \$700,000 budget contingency allocated out of the 2016/17 surplus.

Besroure Centre sustainability

The Besroure Centre is a hub of collaboration dedicated to advancing family medicine globally. Its vision focuses on building a world where no one is left behind when accessing quality primary care. Dr. Sadok Besroure is a CFPC member and a founding member and privileged donor of the Besroure Centre. The 2019 agreement between the CFPC, the Foundation for Advancing Family

Medicine (FAFM), and Dr. Besrouer builds on the 2016 Memorandum of Understanding. Dr. Besrouer and the Dr. Sadok Besrouer Foundation are establishing a Quebec Trust dedicated to ensuring the sustainability of the Besrouer Centre.

TENTATIVE AGREEMENT BETWEEN DR. SADOK BESOUR AND HIS FOUNDATION, THE COLLEGE OF FAMILY PHYSICIANS OF CANADA, AND THE FOUNDATION FOR ADVANCING FAMILY MEDICINE

THAT the Board approve the principles and additional comments outlined in the Tentative Agreement dated January 29, 2019, giving the CEO, President, and Past-President the authority to sign the finalized agreement.

Endorsement of Screening for Impaired Vision Guideline

The [Screening for impaired vision in community dwelling adults aged 65 years and older in primary care settings](#) guideline, developed by the Canadian Task Force on Preventive Health Care (CTFPHC), has been reviewed by the CFPC and approved by the Board of Directors.

ENDORSEMENT REQUEST

THAT the CFPC endorse the *Screening for impaired vision in community dwelling adults aged 65 years and older in primary care settings*.

GOAL 3: PROMOTE THE VALUE OF PATIENT CARE PROVIDED BY FAMILY PHYSICIANS

Health Care Pharmaceutical Industry (HPI)

The [*Management of Relationships with the Health Care/ Pharmaceutical Industry*](#) was released and shared with CFPC members on January 23, 2019, and highlighted in Dr. Francine Lemire's *The Week That Was* update on January 25th. The CFPC continues to manage carefully its relationship with the health care/pharmaceutical industry (HPI), and do our very best, through the standards which we set, to minimize impact on the education we provide. The College will continue to aim for gradual financial independence from HPI. The Board of Directors will review additional information about CFPC's HPI revenues at its June 2019 meeting.

Value proposition of family physicians and having members' backs

We hear our members and acknowledge the desire for ongoing advocacy and support for our members. The CFPC Board identified the top priorities for the CFPC both short and long term. A key element of all priorities is to ensure that the College provides high visibility about what we do to a larger cohort of our members.

The CFPC will engage Chapter leaders in this discussion at the Chapter meeting taking place from February 8 to 9, 2019, in Newfoundland and Labrador. The proposed actions will then be refined, costs and resources will be estimated. The outcomes of this discussion will be shared with the Board.

GOAL 4: STRENGTHEN OUR MEMBER-BASED ORGANIZATION

Updates to three Board policies

The updates relate to (i) the bylaw amendments made by the Board, effective December, 18, 2019, (previously shared and [available online](#)), to permit one or more nominee per Director-at-Large vacancy in the CFPC's nomination and election process, and (ii) Board decisions related to the nomination of current Directors for further Board service (also previously shared and [available online](#)).

These policies are available and can be requested by contacting Sarah Scott, Director, Governance and Strategic Planning, at sscott@cfpc.ca.

BOARD POLICY

1. **THAT** the Board approve the updates to *Process for nominating the Secretary-Treasurer and any Directors-at-Large for second terms*, as reviewed February 2019.
2. **THAT** the Board approve the updates to *Board Directors and Officers - Roles and Responsibilities*, as reviewed February 2019.
3. **THAT** the Board approve the updates to *Board Director Nomination and Election*, as reviewed February 2019.

Updates to the Executive Expectations Policy

Executive expectations are established by the Board and help guide the actions of the CFPC's Executive Director and Chief Executive Officer (CEO).

The annual review highlighted two areas requiring updates. One area aligns this policy with the [October 2018 Board decisions](#) related to CEO authority for budget use. The second area requiring an update is the emphasis on members as a primary focus for the CFPC.

EXECUTIVE EXPECTATIONS

THAT the Board approve two revisions to the Executive Expectations, relating to the CEO authority for addressing unanticipated expenses and relating to the communications with the public at large.

Annual Board and CFPC Assessment

The 2018 Annual Assessment of the CFPC and the activities of the Board was completed by constituent leaders. Constituent leaders include Chapter presidents and senior staff, chairs of departments of family medicine, CFPC Committee and Section chairs, the CFPC's Senior Advisory

Team, and the 2017/18 Board Directors. The assessment provides a summary of results from the past three years and allows for evaluation of trends.

Board of Examiners – Updated Terms of Reference

The Board of Examiners committee will change its name to the Board of Examinations and Certification. An updated Terms of Reference for the committee has been approved. The revisions reflect the Board of Examiners' responsibilities for certification, examinations, and other modes of assessment; clarify terms and succession; and provide further transparency and robustness to the responsibilities and processes. For a copy of the terms of reference please contact Sarah Scott, Director, Governance and Strategic Planning, at sscott@cfpc.ca.

BOARD OF EXAMINERS

THAT the Board (of Directors) approve the name change from Board of Examiners to Board of Examinations and Certification;

FURTHER THAT the Board approve the revised Terms of Reference for the Board of Examinations and Certification.

Website redevelopment project

The CFPC has started a website redevelopment project to upgrade the current cfpc.ca site. The new site will serve members better, and provide an improved platform, functionality, and usability. The external vendor supporting the website redevelopment terminated its involvement unexpectedly in November, 2018. Some work was salvaged, and a new request for proposal (RFP) was developed. Work with a new vendor will resume in March.

WEBSITE REDEVELOPMENT REVISED BUDGET

THAT the Board approve an addition of \$141,480 to the original Website Redevelopment budget for a revised aggregate budget of \$467,360;

FURTHER THAT \$35,370 will be included in the 2019-20 micro budget deliberations, and if not supportable in the operating budget, will be funded out of Strategic Initiatives Reserve; and the remaining amortization of this additional cost be included in the subsequent years' operating budgets as follows: \$47,160 (2020/21), \$47,160 (2021/22), \$11,790 (2022/23).

Funding to integrate Mainpro+[®], CMEMS, and CACs

Additional funds will be required to integrate the CFPC's Mainpro+[®], the CFPC's Member Engagement Management System (CMEMS) member portal, and the Certificate of Added Competence (CAC) credit reporting platform. This funding will ensure that members can track continuing professional development (CPD) credits seamlessly through their new member portal. It will also ensure that members holding a CAC can track their required CPD credits in the same portal. This will not have an impact on the current 2018/19 budget.

CMEMS – MAINPRO+ – CAC PROJECT

THAT the Board approve \$196,364 to cover the additional capital costs of two elements: ensuring bidirectional integration between the Mainpro+ database and the CFPC's Member Engagement Management System (CMEMS) portal; and updating the Mainpro+ portal to permit Certificate of Added Competence (CAC) holders to track their credits with similar integration with CMEMS;

FURTHER THAT the operating budget impact of \$24,546 annually (amortized over an eight-year estimated life) be considered when developing the 2019/20 Micro Budget. There will not be an impact on the 2018/19 budget as the CMEMS system and CAC maintenance fee will not be implemented until the 2019/20 fiscal period.

Please contact us at psawchuk@cfpc.ca or flemire@cfpc.ca, or Sarah Scott, Director of Governance and Strategic Planning at sscott@cfpc.ca, if you have any questions.

Paul Sawchuk, MD, CCFP, FCFP
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