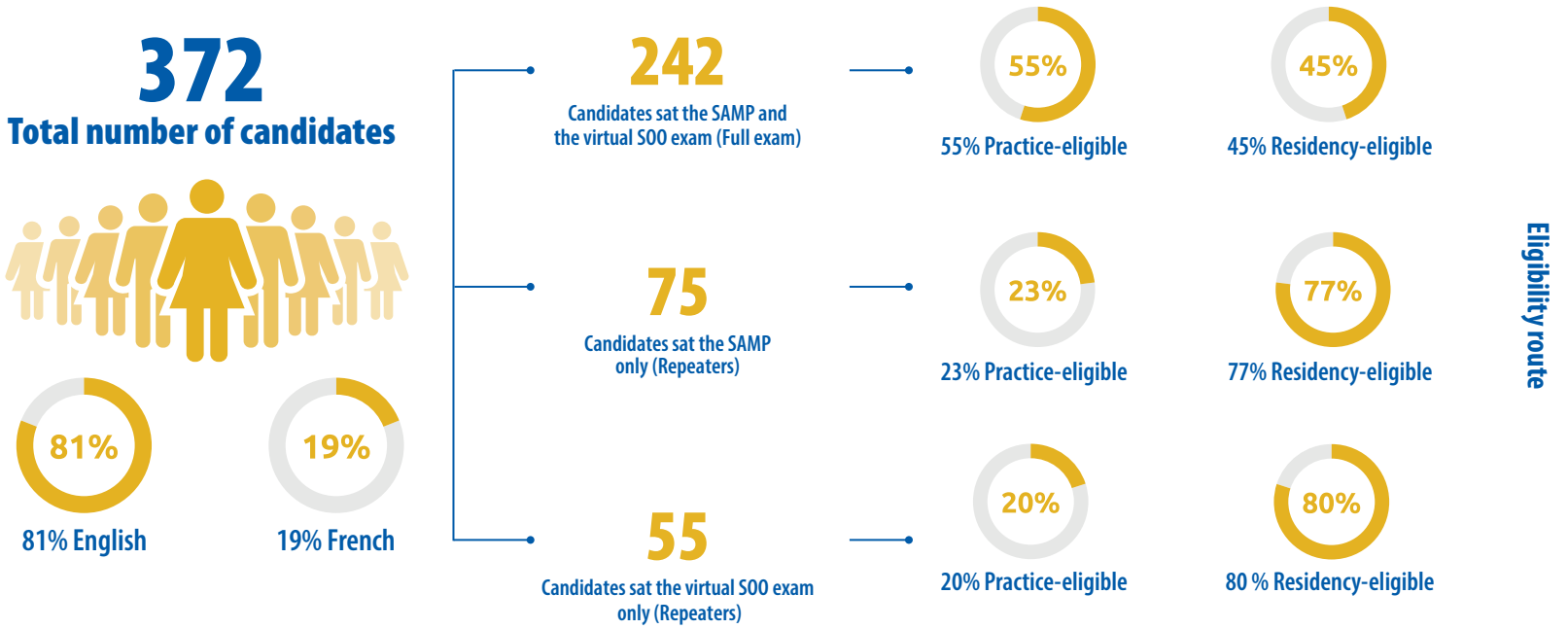


## Certification Examination in Family Medicine Fall 2022 Examination Administration Report

The College of Family Physicians of Canada™ (CFPC) conducts the Certification Examination in Family Medicine [Short Answer Management Problems (SAMPs) and Simulated Office Orals (SOOs) components] in the spring and fall in English and French.



## Exam development and quality improvement (QI)

### S00 content development and production

**5**  
S00 English and  
French cases

**5**  
S00 writers  
(authors and reviewers)

**4**  
S00 committee  
meetings

### SAMP content development and production

**11**  
SAMP writers  
(authors and reviewers)

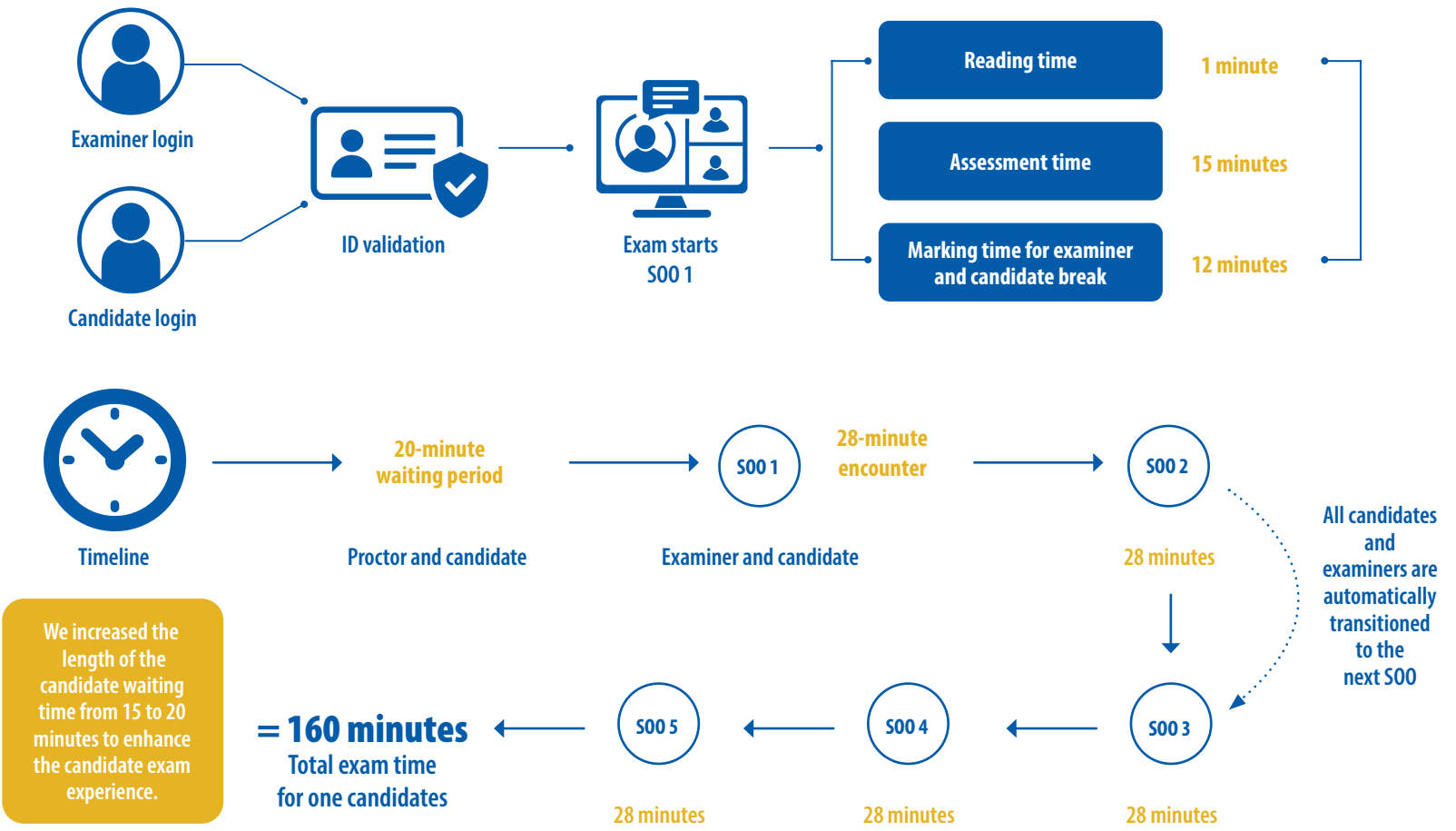
**40**  
Cases

**150**  
Questions

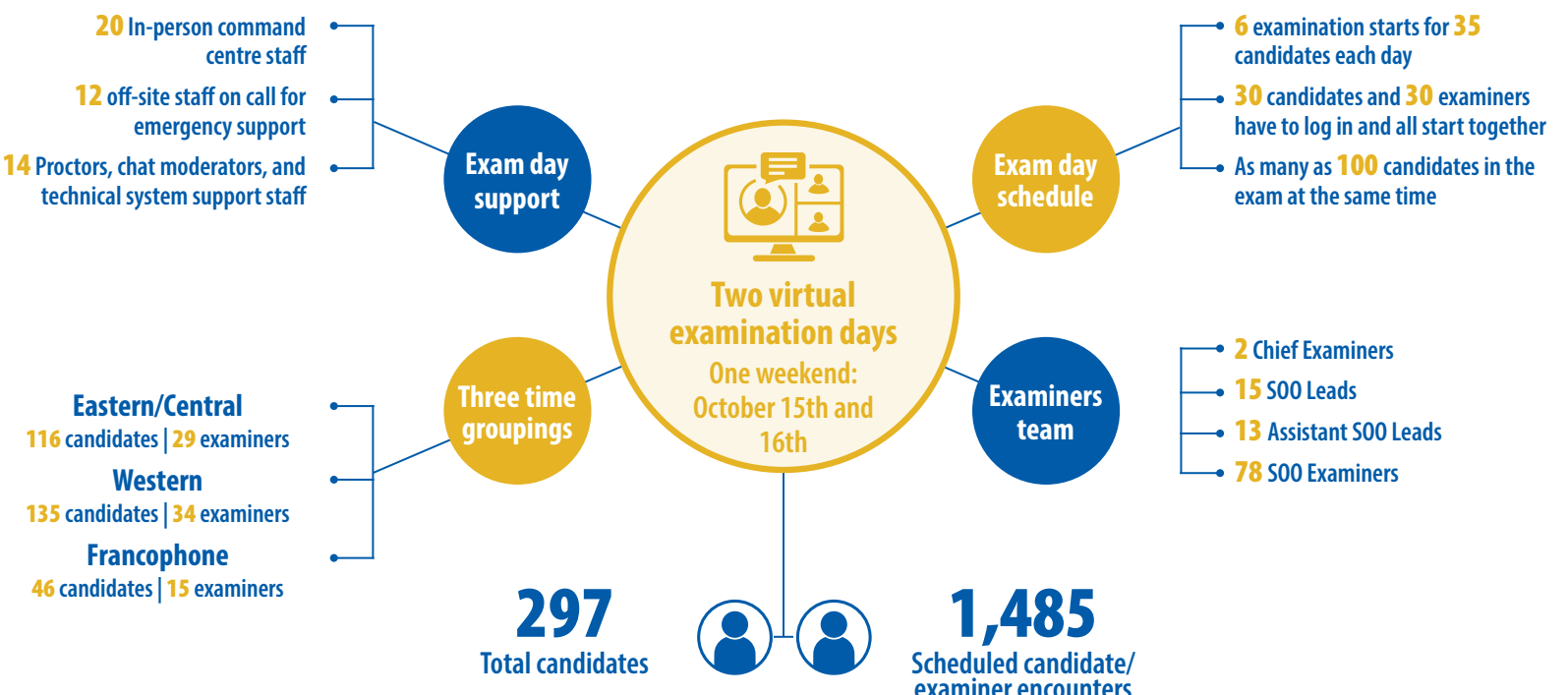
**284**  
Answers

## The virtual S00 explained

S00 flow: In their exam the candidate assumes the role of the family doctor caring for a patient in their office setting. The examiner, a certified family physician, plays the role of the patient and marks the candidate's performance. During their exam the candidate encounters five different "patients" in a row (= 5 S00 cases).



## Oral exam administration details



## Oral exam administration details (cont'd)



### Candidate readiness

- [Instructional videos, audio recordings, and written materials](#)
- [Frequently asked questions document](#)
- [Candidate technical user guide](#)
- [Live webinar](#)
- [Sample video of a virtual S00 encounter](#)



### Examiner readiness

- Platform orientation including hands-on experience in the demo environment
- Marking standardization session: Virtual calibration session using mock candidates
- S00 Lead and Assistant S00 Lead training
- Incident management guide
- Examiner training on performance assessment of patient-centred approach, identifying a range of judgment biases, and managing the impact of bias in assessment

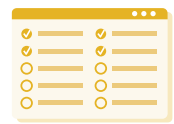
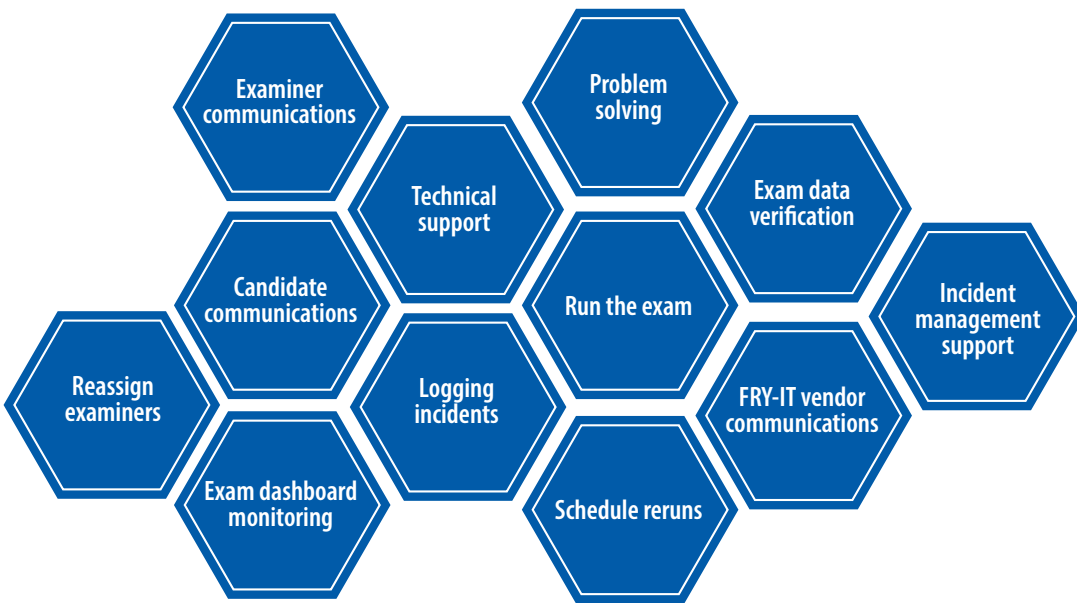
## Exam day command centre

To ensure secure, effective, and seamless candidate and examiner support, a fully staffed, well-trained, in-person command centre was formed:

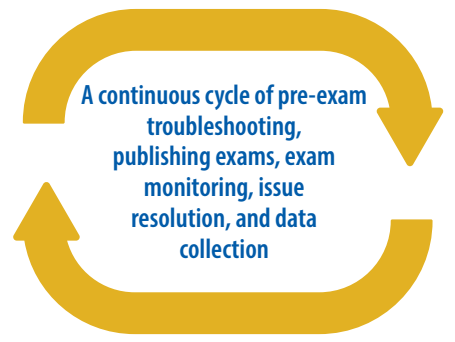
On-site Staff		Off-site Staff
<b>1</b> Command Centre Director	<b>Western grouping</b>	<b>3</b> IT Business Solutions staff
<b>2</b> Chief Examiners	<b>1</b> Exam Delivery Coordinator	<b>6</b> Marketing and Communications staff support
<b>2</b> Exam Operations Leads	<b>1</b> Exam Delivery Assistant	<b>3</b> Senior leaders on call for emergency communications decisions
<b>2</b> Data Managers	<b>1</b> Communications Lead	
<b>1</b> Exam Delivery Coordinator Float	<b>1</b> Communications Coordinator	
<b>4</b> Technical Supports	<b>Francophone grouping</b>	
<b>East/Central grouping</b>	<b>1</b> Exam Delivery Coordinator	
<b>1</b> Exam Delivery Coordinator	<b>1</b> Exam Delivery Assistant	
<b>1</b> Exam Delivery Assistant	<b>1</b> Communications Lead	
<b>1</b> Communications Lead	<b>1</b> Communications Coordinator	
<b>1</b> Communications Coordinator		

## Key functions

Command centre staff's job is to ensure every scheduled candidate is tested.



### Exam day schedule



## Outcomes



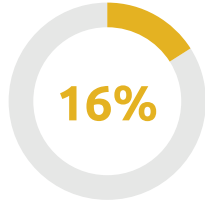
Capture of examiner marking; also, more qualitative written comments about candidate performance than ever before.

- ✓ Immediate quality checks
- ✓ Time and cost savings

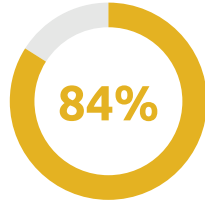
**4**

Test accommodations. The CFPC makes every effort to accommodate candidates' needs requiring special consideration.

### Language of choice



French



English

**4%**

Of all encounters had to be rerun once the fifth S00 station finished due to technical issues in the initial running. One exam grouping started 10 minutes earlier than the actual exam start time. CFPC command centre staff informed all examiners and candidates of the new start time and all candidates logged in and finished their exam as expected.

**0**

No emergency examination sessions were initiated at the end of exam day shifts.

## Written exam administration details

The written component of the examination, the computer-based (SAMPs), took place October 12th and 13th.

It was four-and-a-half hours in length with a 15-minute mandatory orientation tutorial at the beginning of the exam and a 15-minute optional break.

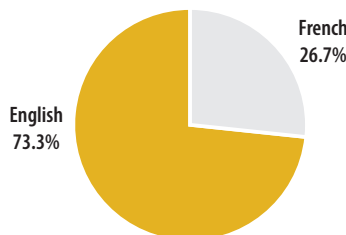
### Technical difficulties



**0%**

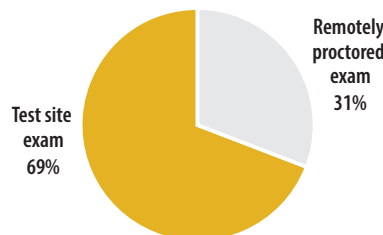
No major issues or disruptions reported.

### Language of choice



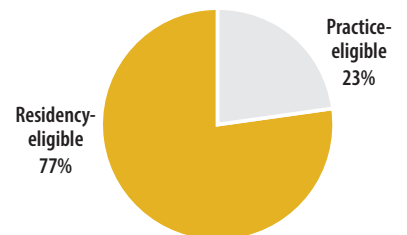
Just over one quarter of candidates took the exam in French.

### Mode of delivery



One third of candidates opted for remote proctoring of their exam.

### Eligibility route



Majority of the candidates qualified through the residency eligible route.

**32**

Test accommodations. The CFPC makes every effort to accommodate candidates' needs related to pregnancy, breastfeeding, religion, wellness considerations, physical or functional limitations, learning disabilities, or other medical diagnoses requiring special consideration.

The CFPC is dedicated to working with committees, schools, and resident groups to address unique challenges related to exams. We welcome your ongoing engagement and invite you to share your concerns by emailing [ccfpexam@cfpc.ca](mailto:ccfpexam@cfpc.ca).

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